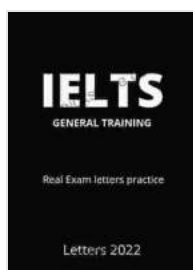


A Comprehensive Guide to IELTS General Training Letters 2024 Recent Exam Topics

The IELTS General Training Letters section is one of the four modules in the IELTS General Training test. It assesses your ability to write clear and concise letters in English. The topics for the IELTS General Training Letters exam are based on everyday situations that you may encounter in your personal, academic, or professional life.



IELTS General Training Letters 2024 (Recent Exam Topics): 9 bands Samples by Hicham and Mohamed Ibnalkadi

★★★★☆ 4.3 out of 5

Language	: English
File size	: 956 KB
Text-to-Speech	: Enabled
Screen Reader	: Supported
Enhanced typesetting	: Enabled
Print length	: 57 pages
Lending	: Enabled



Common Letter Types

There are three main types of letters that you will be tested on in the IELTS General Training Letters exam:

- **Formal letters:** These letters are typically written to officials, organizations, or businesses. They should be written in a formal tone and use standard business English.

- **Informal letters:** These letters are typically written to friends, family, or acquaintances. They can be written in a more relaxed and conversational tone.
- **Semi-formal letters:** These letters are somewhere between formal and informal letters. They are typically written to people you know but are not close friends or family.

Letter Formats

Letters for the IELTS General Training Letters exam should follow the following format:

1. **Sender's address:** Write your address in the top right-hand corner of the letter.
2. **Date:** Write the date below your address.
3. **Recipient's address:** Write the recipient's address below the date.
4. **Salutation:** Start the letter with a salutation, such as "Dear Mr./Ms. [Recipient's name]."
5. **Body:** The body of the letter should contain your main message. It should be organized into paragraphs, with each paragraph covering a different topic.
6. **Closing:** End the letter with a closing, such as "Sincerely," or "Yours faithfully." If you are writing an informal letter, you can use a more casual closing, such as "Best wishes." After the closing, sign off by writing your first name and the first letter of your surname.

Tips for Scoring High

Here are some tips for scoring high on the IELTS General Training Letters exam:

- **Practice writing letters on different topics.** This will help you get familiar with the different formats and styles of letters.
- **Use clear and concise language.** Avoid using slang or colloquialisms.
- **Organize your letter into paragraphs.** Each paragraph should cover a different topic.
- **Proofread your letter carefully before submitting it.** Make sure there are no errors in grammar, spelling, or punctuation.

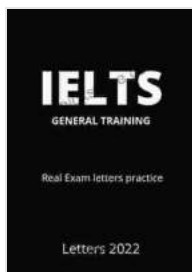
Recent Exam Topics

The following are some of the recent exam topics that have appeared on the IELTS General Training Letters exam:

- **Formal letters:**
 - Writing to a company to complain about a faulty product
 - Writing to a landlord to request a repair
 - Writing to a government official to express your views on a local issue
- **Informal letters:**
 - Writing to a friend to invite them to a party
 - Writing to a family member to tell them about your recent travels

- Writing to a colleague to thank them for their help
- **Semi-formal letters:**
 - Writing to a tutor to request extra help with your studies
 - Writing to a neighbor to introduce yourself
 - Writing to a local business to inquire about their services

By familiarizing yourself with the common letter types, formats, and recent exam topics, you can increase your chances of scoring high on the IELTS General Training Letters exam.

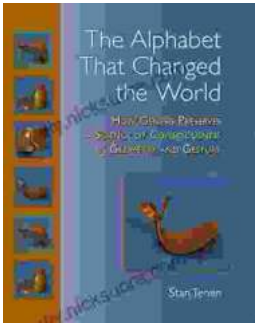


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